



Biidaaban Healing Lodge

Program Assistant

Casual Part Time

The Biidaaban Healing Lodge is a 12-bed residential treatment program located on Biigtigong Nishnaabeg formerly known as Pic River First Nation, which is approximately 25 kilometers from Marathon, ON. We are mandated to provide quality treatment to all Aboriginal and Metis people residing in the Robinson Superior area. We provide treatment for unresolved trauma stemming from sexual abuse, family violence, adult children of trauma, grief and abandonment and anger solutions.

Primary Responsibilities:

Working as a team member within the Healing Lodge and in conjunction with the First Nation communities in the area and under the direction of the Senior Counsellor, the program assistant workers are responsible for:

- ❖ Assist in preparing and delivering Outreach and Residential programs based on the needs of our clientele.
- ❖ Participant in all program preparation meetings, program evaluation meetings and staff training as directed.
- ❖ Assist clients while they meet the needs of their initial plans
- ❖ Provide daily support to all clientele accessing our residential

Must be willing to work the 4 - 12 shifts, during the residential programming cycles.

Qualifications:

- ❖ A high school diploma, college diploma or three to five years related experience
(A combination of education and work experience will be considered.) We are willing to provide training to the right candidate
- ❖ Experience working with First Nation's individuals, families and communities, and a working knowledge of healing and recovery from a Native perspective.
- ❖ Ability to work independently and as part of a team with strong communication skills, a working knowledge of computer programs as a word, excel, publisher, power point and outlook
- ❖ An understanding of data entry systems would be an asset
- ❖ An understanding of the issues that impact First Nation communities and the Anishinaabek way of life

Salary: Wages will be negotiated commensurate with experience

Interested people are invited to submit resumes and cover letter, complete with three work related references to Leila Levesque, Executive Director at the address listed below, by email llevesque@biidaaban.com, applications may also be faxed in to 807-229-0308

We would like to thank you for expressing an interest in joining our team: however, only those candidates who qualify for an interview will be contacted.

This project has received funding from the Ministry of Children Community and Social Services

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P.O. Box 219, Hwy 627 Pic River First Nation Via: Heron Bay, On P0T 1R0
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